

A Guide to Chorley Council Core Funding

2012/13



1. What is core funding and what funds are available?
2. Which funding is best for you?
3. Who can apply and what is the process for applications?
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 - Small community grants
 - Large core funding
 - Project funding

What is Core Funding?

Chorley Council is committed to supporting its communities and to ensuring that the voluntary, community and faith sector (vcfs) are enabled to play their part in our communities. This is why Members allocate a portion of the annual budget to be spent in the VCF sector through a process of Core Funding. Last year, for 2011/12, we made some changes to the process of applying for funding, to make it more straightforward and proportional for organisations to both apply and then to be monitored upon. There will be three funds available in 2012/13, which are detailed below.

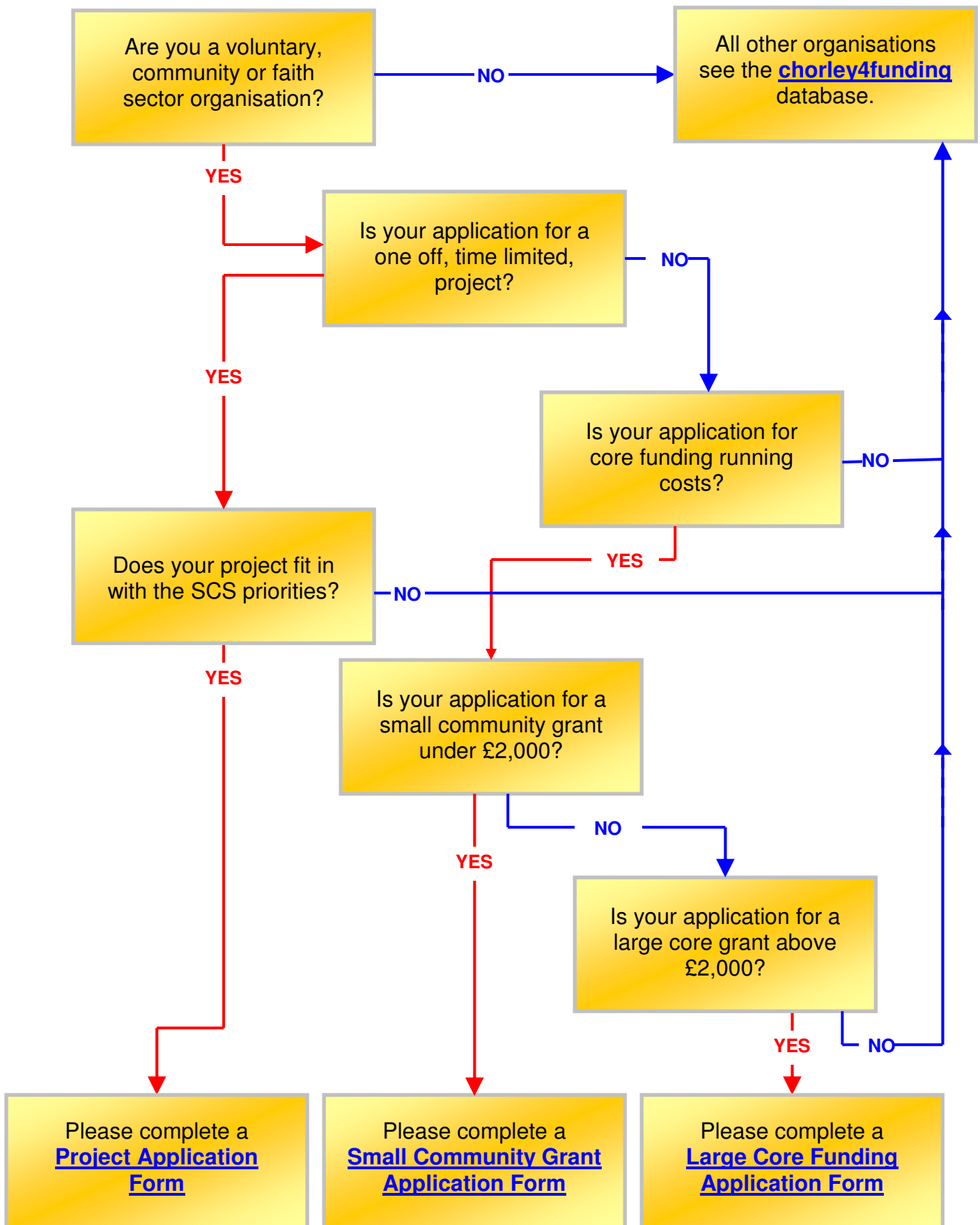
What Core Funding is available?

There are three types of funding that will be available in 2012/13;

- **Small Community Grants**
- **Large Core Funding**
- **Project Fund**

	Small Community Grants	Large Core Funding	Project Fund
Purpose of funding	A contribution towards supporting small groups and organisations with running costs	Funding to enable vcfs organisations to provide services within Chorley	Funding to enable vcfs organisation to deliver specific, one off projects which will help us to deliver the priorities of the Sustainable Community Strategy
Amount available	Funding of UNDER £2000	Funding of £2000 AND OVER	No set limits – but must be used to meet project costs, not running costs
Application Form	The application requests information about the organisation, how it fits with the Sustainable Community Strategy Priorities, and specific details what the funding is required for	The application requests information about the organisation, such as governance arrangements, details of how the service fits with the Sustainable Community Strategy Priorities, and specific quarterly measures for the service	The application requests information about the organisation, such as governance arrangements, details of how the project fits with the Sustainable Community Strategy Priorities, and a full business case for the project
Agreement Status	Grant – this outlines what the money is to be spent on and arrangements for a six monthly review	Contract – based on the delivery the service through monitoring specific measures	Contract – based on the delivery of the project
Monitoring Arrangements	Six month review	Quarterly Contract Monitoring	Quarterly Contract Monitoring against the project plan

Which funding is best for you?



What is the application process?

- The three types of funding have different application forms, which are proportional to the funding being applied for.
- Application forms will be released on the 9th December 2011 for a period of eight weeks to be returned by post or email, with all associated documents if requested, by 3rd February 2012.
- A funding panel will then score the applications on 22nd February 2012, and recommendations will be presented to the wider Council Executive Cabinet for decision on 29th March 2012.
- Decisions will be made as part of the budget planning process for 2012/13 and applicants will be notified in early April 2012.
- Arrangements will then be made to organise the agreements for the funding, and payment of contracts, all to be completed by 31st April 2012.

Who can apply?

- To apply for this funding you must be a voluntary, community, faith sector group operating within the borough of Chorley.
- Individuals cannot apply for funding.
- You must have ratified governance arrangements
- You cannot apply for both large core grants and small community grants funding, however you can apply for one of these and the project funding if applicable.
- Your organisation or project must help us to deliver our priorities as set out in the Sustainable Community Strategy, and must be based on local needs.

Examples of completed application forms

- In the appendix, within this guidance, are examples of completed application forms. Please note that these are not real examples, nor are they absolutely perfect, however, they are designed to give applicants a guide as to how to complete the forms.

Contact

Chorley Council Policy and Communications Team,
c/o Sarah James – Partnerships Manager
sarah.james@chorley.gov.uk
01257 515151

Glossary

- **Beneficiaries** – The people or groups that will benefit from the project.
- **Benefits** – The positive outcomes or outputs of a project or service.
- **Business Case** – A document that contains information that describes the justification for setting up a project.
- **Capital** – A form of expenditure which related to the acquisition of fixed assets or expenditure, which adds to and does not merely maintain the value of existing fixed assets.
- **Contract** – An agreement in which payment is made in return for services over a fixed period of time, as specified within the agreement.
- **Equality Impact Assessment** – A tool to undertake an assessment of a service to consider its impact on residents. It uses a range of equality strands including age, race, gender, sex, disability, sexual orientation, religion and rurality.
- **Governance document** – A legal document setting out the organisation's purposes and, usually, how it is to be administered. It may be a trust deed, constitution, memorandum and articles of association, will, conveyance, Royal Charter, Scheme of the Commission, or other formal document.
- **Grant** – An agreement through which payment is provided for a certain use e.g. 'sport within Chorley'. Monitoring is less formal than for a contract.
- **Large Core Funding** – Funding for VCFS organisations to provide services within Chorley.
- **Match Funding** – An additional contribution towards the costs of the service or project supplied by your own funds or from another source.
- **Outcomes** – The ultimate result of a service or interaction. e.g. healthier citizens.
- **Outputs** – The immediate result of service or interaction e.g. cookery courses provided.
- **Project Fund** – Funding for VCFS organisations to deliver specific, time limited projects to help to deliver the priorities of the Sustainable Community Strategy.
- **Quarter / Quarterly** – Three month periods that make up a financial year; Quarter 1 runs from April – June, Q2 from July – Sep, Q3 from Oct – Dec, Q4 – Jan – March.
- **Registered Charity** - Charities are organisations that benefit the public in a way the law agrees is charitable (Charities Act 06). Most charities with an annual income of over £5,000 have to register with the Charity Commission.
- **Revenue** – A form of expenditure on recurring items including the running of services.
- **Running Costs** – Day to day costs occurred with the running of an organisation
- **SCS** – Sustainable Community Strategy – Chorley Partnership's high level plan that sets the priorities for Chorley until 2020.
- **Small Community Grants** - Funding for VCFS organisations to support small groups and organisations with running costs.
- **Social Enterprise** – a business or service with primarily social objectives whose surpluses are principally reinvested for that purpose in the community, rather than being driven by the need to maximise profit for shareholders and owners.
- **SMART** – Smart targets are specific, measurable, appropriate, realistic and time-based.
- **VCFS** – Voluntary Community or Faith sector - Registered charities, as well as non-charitable, non-profit organisations, associations and self-help groups and community groups. Must involve some aspect of voluntary activity, though many are also professional organisations with paid staff, some of which are of considerable size.

Section 1: About your organisation

1. When was your organisation set up?

Community Group established 2007

2. What is your main aim and what are the benefits to the wider community?

Our organisation was established for residents to come together to improve our local neighbourhood. So far, we have enabled residents to set up projects to clean the area such as skip days, and community gardening. We also have a range of events to celebrate the area such as the summer fete and street parties, often held in the summer time. The benefits are that we encourage our neighbours to get involved in our community and to help take pride in its appearance and our community spirit.

3. Which of the following priorities can you help deliver? (please tick as appropriate);

You and Your Family			You and Your Community			You and Your Chorley		
Strong Family Support	Education and Jobs	Being Healthy	Pride in Quality Homes and Clean Communities	Safe Respectful Communities	Quality Community Services and Spaces	Vibrant Local Economy	Thriving Town Centre, Local Attractions and Villages	Sustainable Places and Transport
		✓	✓		✓		✓	

4. What did you achieve last year (11/12) to date, including; how many people your organisation supports?

We have 15 members, with a wider network of 25 volunteers - who support a community of approx 1000. Last year we;

- Held two skip days, and established a community gardening group*
- Organised a summer fete which attracted 300 local residents*
- Held a World Cup Street Party*

Section 2: About the Funding

5. How much funding are you requesting?

£350

6. What will the funding enable you to do?

We are looking to expand our activities into more for children and young people to get involved with. To enable this, our volunteers will set up a sub group to look at the feasibility of a scheme and to develop plans and procedures for the new provision. We are keen to ensure that local parent representatives can join this committee and therefore this funding is to support the additional running costs of the sub group. This funding is to provide childcare for these parents, so they can volunteer, and an initial sum to cover the running costs for the additional meetings required.

7. Please provide a breakdown of the total costs the funding will be used for;

Item	Cost
<i>Childcare costs for volunteers - 4 volunteers at 4 hours per month for 6 months - 96 hours at £2.10 an hour</i>	201.60
<i>Community Room Hire (48 hours at £3.20 per hour)</i>	153.60
Total	355.20

8. What will this funding achieve for Chorley?

This funding will enable us to build on and expand the good work we are already doing. In particular, it will;

- Increase volunteering numbers - more parents will be able to volunteer*
- Enable a community group to develop local provision for children and young people, which will focus on physical activity, healthy eating, and looking after their local area*
- Encourage residents to get involved with the group and to take pride in our shared facilities*

Application for Large Core Funding 2012/13 (Core funding including and over £2000)

This application form is for large core funding only. If you are unsure which form to complete, please consult the Core Funding Guidance pack.

Name of Organisation

Work Links Chorley

Contact Name

Mr J Jones

Contact Address

Work Links Chorley
Plot 3a Estate 2,
Buckshaw
Chorley
PR1 1AA

Telephone

01257 515111

Email

worklinks@gmail.com

Funding Request

£8,000

**Amount secured from other sources
(Match Funding)**

£42,000

Declaration

I declare that to the best of my knowledge the information I have provided on this application form is correct and the grant will be used for the purpose stated on this form.

Signature of applicant: J Jones Date: 01/2/12

Please return this form to Louise Wingfield louise.wingfield@chorley.gov.uk
Town Hall, Market Street, Chorley, PR7 1DP by 3 February 2012

Section 1: About your Organisation

1. When was your organisation set up, and what type is it e.g. community, registered charity, social enterprise etc?

Social Enterprise, established 1999

2. Please describe the purpose of your organisation and the benefits to the wider community

We are a social enterprise, which has three distinct aims, all of which are to support vulnerable people, which we class as – ‘specifically people aged 50+ and people with a disability’;

- To prepare vulnerable people for a transition to work
- To provide vulnerable people with opportunities to gain skills and qualifications for work

To support vulnerable people into employment

3. Which of the following priorities does your organisation contribute to (please tick as appropriate);

You and Your Family			You and Your Community			You and Your Chorley		
Strong Family Support	Education and Jobs	Being Healthy	Pride in Quality Homes and Clean Communities	Safe Respectful Communities	Quality Community Services and Spaces	Vibrant Local Economy	Thriving Town Centre, Local Attractions and Villages	Sustainable Places and Transport
✓	✓	✓				✓		

4. Please provide details of how your organisation contributes to the priorities indicated above;

We contribute to three priorities by;

- Strong Family Support – Supporting the ageing population to be health and independent – by enabling them to gain skills and qualifications and to support them into work
- Education and Jobs – Improve skills across the family, improve links from good quality education and employment and promotion and uptake of local job prospects – by providing courses for a range of people, linking these into work and supporting local employers

Vibrant local economy – Ensure families and their communities reach their full economic potential

5. Please provide an overview of your achievements last year (11/12) to date, including; how many members, users or clients your organisation supports?

Following the first nine months of 2011/12, we have

- Supported 15 people on a 'transition to work' course
- Supported 5 people to gain their level 2 in English and maths
- Supported 6 people into employment

Supported 10 people who have completed 6 months plus in employment

6. Please indicate which of the following your organisation has;

Governance Documents (please specify e.g. constitution)	✓ Constitution	
Annual Accounts	✓	
Management Committee	✓	
Insurance (please specify)	✓ Public Liability	
Policies; Equalities, Safeguarding, Health and Safety (please specify)	✓ All three	
CRB Checks for staff and/or volunteers (please specify)	✓ For all front line staff	

**7. a) Please provide an overview of your current financial situation, including any match funding secured for 2012/13.
b) Please also provide an overview of the impact of not receiving this funding requested for 2012/13**

<p>a) Current Financial Situation Match Funding allocated for 2011/12; County Council - £17,000 Job Centre Plus - £15,000 Chamber of Trade - £5,000 Sub regional funding - £5,000</p>	<p>b) Impact of not receiving funding All of our match funding is reliant on receiving the other funding allocated. This is because we need the full costs of £50,000 to run our service effectively. If we did not receive this funding, Chorley residents would go unsupported and not enabled to work and this would have an impact on their health and wellbeing, as well as the economy and the unemployment rate.</p>
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Section 2: About the Funding 2012/13

1. How much funding are you requesting?

£8,000

2. Please provide an overview of what you want the funding for and what this will achieve for Chorley?

This funding contributes to the overall cost of providing our service. When combined with the other match funding received, it provides running costs for the lease of the office, salaries and on costs for the three staff (1 Co-ordinator, 1 pt admin assistant, and 1 pt Support Worker), as well as costs to run the courses and services to support people. The specific funding applied for here will be for the running costs of the 'transition to work' course, as detailed below. This runs 3 times per year, with an average of 8 delegates per 5 day course.

3. Please provide a breakdown of the total costs;

Item	Cost
Administrative costs of organising Courses – Delegates, facilitator, employer showcase (4 days per course at £50 per day)	600
Facilitator (3 courses per year at £600 per course)	1800
Follow up Meeting from Support Worker (3 days per course at £85 per day)	850
Course supplies – including room, course materials, refreshments (200 per course)	600
Delegate expenses – i.e. community transport costs (£25 per delegate)	600
Employer Showcase and Presentation Event (£800 per course)	2400
Recruiting to courses – through networking, advertising, local meetings (co-ordinator time at 8 days per year, £140 per day)	1150
Total	8000

4. Please indicate what evidence you have of the local need for this funding;

Local need;

- Chorley has a rapidly ageing population and income deprivation for older people is a key issue in our more urban wards
- According to the Indices of Multiple Deprivation 2007, around 3450 older people in Chorley are income deprived (16.2%). This is an increase of 2.3% from 2004. Chorley is the 165th most deprived local authority in the country for this measure.
- Levels of JSA claimants and worklessness in the borough are low when compared to regional and national averages

This funding, as part of our larger service, will enable;

- Vulnerable people to attend a ‘transition to work’ course, which prepares them for moving into employment by looking at skills and skill development, the social, economic and physical aspects of work, support with access and transportation to work.
- Vulnerable people to gain confidence in attending and completing the course

Vulnerable people to attend an employer showcase to meet potential employers and learn about different employment opportunities

5. Please provide details of what similar or linked provision is currently available, and how you ensure there is no duplication of services?

- We link into a number of schemes, such as those run by Job Centre Plus and disabled charities. This is through a well established referral scheme.
- We also meet up with the managers of the similar schemes on a quarterly basis to discuss developments and issues.
- We attend local networking events with partners and employers to keep updated on the latest local and regional policy.

6. Please provide details of the outputs this funding will achieve;

Output	Q1	Q2	Q3	Q4	Total
Delivery of 3 Transition to Work Courses (number – courses)	0	1	1	1	3
Support 24 delegates through the courses (number – delegates)	6	6	6	6	24
Host three Employer Showcase Events, with an average of 5 employers present (number – events)	0	1	1	1	3
Provide follow up 1:1 support for delegates – 2 hours per delegate (number – hours)	12	12	12	12	48

7. Please provide the outcomes that this funding will achieve;

Outcome
Delegates will have an increased understanding of how to access work and opportunities (measured through completion of the course)
Delegates will have increased confidence in applying for employment (measured through evaluation of course)
Delegates will be enabled to access opportunities to increase their health and wellbeing and quality of life
Support for and increased marketing of local employment opportunities in Chorley

8. Please provide details of the estimated numbers of beneficiaries;

Type	Q1	Q2	Q3	Q4	Total
Number of people who are early years children (aged 0-5)	0	0	0	0	0
Number of people benefiting who are children and young people (aged 5 - 19)	0	0	0	0	0
Number of people benefiting who are adults (aged 19 - 49)	0	0	0	0	0
Number of people benefiting who 50 years and over	6	6	6	6	24
Total number of people benefiting	6	6	6	6	24
Total number of volunteers involved in the service					5

Equality Impact Assessment

Equality Impact Assessment	Yes	No	Evidence				Further action required
1. Have consultations with relevant groups, organisations or individuals indicated that this particular activity will create problems which are specific to them?		✓	This course has been running for a number of years, and consultation has taken place with previous delegates				
What potential impact does this activity make to:							
	P	N	U	NI	Evidence	Further action required	
1. Equality of opportunity amongst customers of different ages (Age)	✓				Targeted support for this group		
2. Equality of opportunity amongst with or without a physical or mental disability (Disability)	✓				Targeted support for this group		
3. Equality of opportunity amongst customers of different gender backgrounds (Gender Reassignment)				✓			
4. Equality of opportunity amongst customers who are pregnant or parents (Pregnancy and Maternity)				✓			
5. Equality of opportunity amongst customer groups of different racial backgrounds (Race)				✓			
6. Equality of opportunity amongst customers of different religions (Religion or Belief)				✓			
7. Equality of opportunity amongst customers that live in different parts of Chorley (Rurality)	✓				Targeted support for this group		
8. Equality of opportunity amongst male and female customers (Sex)				✓			
9. Equality of opportunity amongst customers of different sexual orientations (Sexual Orientation)				✓			

The questions should be given a rating, and evidence given for the rating selected;

P – Positive beneficial impact **N** – Negative undesirable impact **U** – Uncertainty over impact **NI** – No specific impact/neutral impact

Actions should be identified to mitigate any negative impact or maximise any positive impact of the project

Application for Project Funding 2012/13

This application form is for project funding only. If you are unsure which form to complete, please consult the Core Funding Guidance pack.

Name of Organisation

Chorley 4 Health

Contact Name

Mrs A Smith

Contact Address

Community Centre
Chorley
PR1 2AA

Telephone

01257 512345

Email

Chorley4Health@chorleygmail.com

Funding Request

£7000

**Amount secured from other sources
(Match Funding)**

£0

Declaration

I declare that to the best of my knowledge the information I have provided on this application form is correct and the grant will be used for the purpose stated on this form.

Signature of applicant: *A Smith*

Date: 01/12/11

Please return this form to Louise Wingfield louise.wingfield@chorley.gov.uk
Town Hall, Market Street, Chorley, PR7 1DP by 3 February 2012.

Section 1: About your Organisation

1. When was your organisation set up, and what type is it *e.g. community, registered charity, social enterprise etc?*

Registered Charity - set up 2006

2. Please describe the purpose of your organisation and the benefits to the wider community

We are a not for profit charity, who works closely with statutory organisations and other health promotion based charities to raise funds and awareness. Unlike some of the national charities, our focus is local to Chorley, and also rather than raising awareness of one issue, is focused on health more generally.

Our aim is to 'promote healthy eating and healthy living for families living in the Chorley Community'.

The wider communities benefit through our events, awareness campaigns, promotion of healthy eating and lifestyle choices and general aspiration to enable families to make health choices.

3. Which of the following priorities does your organisation contribute to (please tick as appropriate);

You and Your Family			You and Your Community			You and Your Chorley		
Strong Family Support	Education and Jobs	Being Healthy	Pride in Quality Homes and Clean Communities	Safe Respectful Communities	Quality Community Services and Spaces	Vibrant Local Economy	Thriving Town Centre, Local Attractions and Villages	Sustainable Places and Transport
✓		✓			✓			

4. Please provide an overview of your achievements last year (11/12) to date, including; how many members, users or clients your organisation supports?

We have 4 paid staff, and we support on average 100 families per year.

So far this year we have held a fresh fruit and vegetables campaign, working within Chorley Market in the summer months, showing families the costs and recipes for eating healthily. We have sponsored a cookery course for families and have worked with children's centres on community food growing projects. We also run and support numerous groups including a breastfeeding group and healthy weight loss group in conjunction with the PCT.

Section 2: About the Project

Project Business Case

Project Name: The Chorley Smile Healthy Summer Challenge

Project Manager: Mrs Angela Smith

(This is the person responsible for delivering the project)

Project Overview

1. Provide a brief summary of the proposed project

The Chorley Smile Healthy Summer Challenge is a four week family participation event, which will promote healthy eating and exercise. Families will be encouraged to participate in the challenge which will include looking at eating habits, the promotion of healthy cooking, growing and using local produce, and taking part in family exercise and games. It will be centered around a number of events taking place across the borough which families will participate in, whilst recording their experiences throughout the challenge. A family will be named as the most improved for the challenge. Timeframes - planning has begun for this challenge, and we working to have it launched to run during July 2012, before the school holidays.

Partners - We are working closely with statutory organisations and other charities who will be hosting other events to tie into the challenge. Named partners - steering group are - Councils, Schools, Primary Care Trust and Leisure Centre.

2. Please indicate what evidence you have of the local need for this project;

Nationally, healthy eating and the promotion of physical activity are key priorities for everyone, to reduce levels of obesity and the risk of lifestyle related diseases. Locally, in terms of health and wellbeing, the statistics show that;

- Life expectancy is lower for men and for those living in our most deprived wards. However, lower life expectancy is also a problem in some of our more rural wards.
- The main priorities that need to be prioritized to tackle life expectancy are; alcohol related harm, teenage pregnancy and other 'risky behaviour' and the 3C's¹
- Alcohol related harm is a serious problem in Chorley and teenage pregnancy is high across certain parts of the borough

¹ The 3C's are; Cardiovascular Disease, Cancer and Chronic Obstructive Pulmonary Disease

3. Which of the following priorities does your project contribute to (please tick as appropriate);

You and Your Family			You and Your Community			You and Your Chorley		
Strong Family Support	Education and Jobs	Being Healthy	Pride in Quality Homes and Clean Communities	Safe Respectful Communities	Quality Community Services and Spaces	Vibrant Local Economy	Thriving Town Centre, Local Attractions and Villages	Sustainable Places and Transport
✓		✓			✓			

4. Please provide details of how your project will contribute to these priorities;

- Strong Family Support - All of this challenge is focused around supporting people within their family unit, and promoting strong relationships
- Being Healthy - Families enabled to make healthy lifestyles choices
- Quality community services and spaces - community food growing and local gardening projects enhance the wellbeing of the area

5. Please provide details of the outputs this project will achieve;

Output	Q1	Q2	Q3	Q4	Total
100 Families participating in the Challenge	0	100	0	0	100
8 Events run over the four weeks across the borough	0	8	0	0	8
1 Olympic Event finale	0	1	0	0	1

6. Please provide the outcomes/benefits that this project will achieve; (they should be SMART)

Outcome
The families involved will be better able to make healthy lifestyle choices (measurement - numbers involved in physical activity, numbers that are buying and eating healthy as seen in the follow up evaluation, or referred onto other programmes run by Chorley4Health and partners)
Families enjoying activities together, including exercise and games, which increases both family support and emotional health (measurement - follow up evaluation)
Enable families to cook and prepare healthy meals at home, for which they may not have previously had the knowledge (measurement - numbers that are buying and eating healthy as seen in the follow up evaluation)
Links and support for Schools and Children's Centres in healthy living

7. Please provide details of the estimated numbers of beneficiaries;

8. Type	Q1	Q2	Q3	Q4	Total
Number of people who are early years children (aged 0-5)	0	50	0	0	50
Number of people benefiting who are children and young people (aged 5 - 19)	0	160	0	0	160
Number of people benefiting who are adults (aged 19 - 49)	0	160	0	0	160
Number of people benefiting who 50 years and over	0	40	0	0	40
Total number of people benefiting	0	410	0	0	410
Total number of volunteers involved in the project					20

Project Plan

Task	Start Date	End Date	Cost (may be officer time or financial)
Identify and recruit 100 families to take part	April 2012	May 2012	Officer
Advertising and marketing of the challenge	April 2012	July 2012	financial
Coordinating the steering group	January 2012	July 2012	Officer
Organising the healthy cooking demonstration	April 2012	July 2012	Officer and financial
Organising community food growing event	April 2012	July 2012	Officer and financial
Organising fun days	April 2012	July 2012	Officer and financial
Organising Olympic Event	April 2012	July 2012	Officer and financial
Identify materials and coordinating the monitoring and evaluation of family experiences	April 2012	July 2012	Officer and financial
Coordinating the 'most improved family' award for the Olympic event	April 2012	July 2012	Officer
Evaluation	July 2012	August 2012	Officer

Project Funding

Item of Expenditure	Capital Cost	Revenue Cost	Amount requested
Advertising		500	500
Play resources		1000	1000
Cooking materials and food		500	500
Community food growing equipment		500	500
Olympic Event equipment		1000	1000
Family monitoring materials		500	500
Officer time		3000	3000
Total		7000	7000

If your total project cost exceeds the grant requested, please explain where the remainder of the funding will come from

Source	Amount
Total	

Equality Impact Assessment

Equality Impact Assessment	Yes	No	Evidence				Further action required
1. Have consultations with relevant groups, organisations or individuals indicated that this particular activity will create problems which are specific to them?		✓	We consulted with the groups and partners who agreed the project would not create any specific problems				
What potential impact does this activity make to:							
	P	N	U	NI	Evidence	Further action required	
1. Equality of opportunity amongst customers of different ages (Age)				✓			
2. Equality of opportunity amongst with or without a physical or mental disability (Disability)	✓				Targeted support for this group		
3. Equality of opportunity amongst customers of different gender backgrounds (Gender Reassignment)				✓			
4. Equality of opportunity amongst customers who are pregnant or parents (Pregnancy and Maternity)	✓				Targeted support for this group		
5. Equality of opportunity amongst customer groups of different racial backgrounds (Race)				✓			
6. Equality of opportunity amongst customers of different religions (Religion or Belief)	✓				Targeted support for this group		
7. Equality of opportunity amongst customers that live in different parts of Chorley (Rurality)	✓				Targeted support for this group		
8. Equality of opportunity amongst male and female customers (Sex)				✓			
9. Equality of opportunity amongst customers of different sexual orientations (Sexual Orientation)				✓			

The questions should be given a rating, and evidence given for the rating selected;

P – Positive beneficial impact **N** – Negative undesirable impact **U** – Uncertainty over impact **NI** – No specific impact/neutral impact

Actions should be identified to mitigate any negative impact or maximise any positive impact of the project